Matt Hill

LIS 545

February 10, 2023

Repository Profile - [UC San Diego Digital Library Collections](https://library.ucsd.edu/dc/)

For my data set of film information, I have chosen to use the UC San Diego Digital Library Collections repository. I chose this repository because it was open to housing film data and it was also open for anyone who is approved by the committee. I also think the type of information in my data set would be interesting for UC San Diego students who are looking for information on American Film. The data set would be a great starting point for future projects and research these students might be interested in tackling. Especially because the film studies department at UC San Diego is wholly focused on scholarly enterprises rather than teaching the technical aspects of creating a film or the business of film.

The UCSD Library will accept donations from anyone, but they must be approved by the Digital Collections Group and the Digital Library Steering Committee before being accepted. These committees will assess the material and will accept it if the material meets “traditional academic collection development principles”. These principles include, “relevance to research and learning; originality and uniqueness; authority; timeliness; breadth and/or depth of coverage; anticipated use, or current demand; and support of the UC San Diego Library’s established distinctive collections” (McPhee, 1.3). The distinctive selections of the library include American poetry and poetics post 1945, Baja California, contemporary China studies, Chinese film studies, modern Chinese history, culinary history of Mexico, Latin America, & the Pacific Rim, history of science and technology, Melanesian anthropology, Pacific Island studies, historical and economical information of the San Diego region, Scripps Institution of Oceanography, the history of oceanography, the Spanish Civil War, UC San Diego history, US-Mexican border studies, as well as visual and performing arts materials. While these materials are major focus areas of the UC San Diego library, the data that they welcome into the collection is not limited to these subjects.

In order to deposit materials with the library, donors must sign the UC San Diego Library Deposit Terms of Agreement form found on their website. This form simply requires a digital signature and acknowledgement of the terms of the agreement. The data can then be delivered by direct capture of the original information, portable hard drives, or file transfers. There is no designated format that the data has to be processed as in order to donate to the library, they accept data regardless of the format. I could not find any information on whether or not donors have additional support from the library staff outside of the information on their website. It does not seem that there is much help to any donors outside of following the established process and then waiting to hear back from the library staff about the status of your donation.

When exploring the collections myself, I found that there were many items that were available for download without having to create an account. However, for the rest of the items you did need to be logged in as a UCSD student or have an account within the UC San Diego library system. There was also an option to request access to the materials if you were interested in them for research purposes. In this case, you are required to reach out to the library staff directly through their email account. There did not seem to be any explanation as to which types of materials would require a login and which ones would not. However, if there was no restriction for access, you could peruse through the items and directly download any files or images you would like. On every item page, regardless of whether or not you need an account in order to download it, the metadata is listed beneath an image of the file or digital object. This metadata generally includes the access level of the item, what collection it’s a part of, a brief description of the item, when the data was collected, the date it was issued, the creator of the item, the format of the item, topic tags, who owns the rights to the item, citation for the item, copyright information of the item, who has made the item available, and a date of when the item was last modified. Some items, depending on their format, may have additional metadata as well. For example, if the item is a digital representation of a physical object, like a flier or pamphlet, the UCSD library will also include information about the location of the original objects and physical descriptions for the object.

I think the UCSD Library makes it very simple to donate data and files to their collection, but could stand to include a bit more information or guidance on the best methods of doing so. They seem to be very open to any type of information and format that this information could come in. For these reasons I think this repository would be a great place to host the film data set I am planning to work with.

References

McPhee, L., Christensen, M., Garcia-Spitz, C., Maches, T., McAvoy, S., Schwartz, L., & Sklar, A. (2021). *Digital Content Policies*. Digital Content Policies | Library Digital Collections | UC San Diego Library. Retrieved February 13, 2023, from https://library.ucsd.edu/dc/p/collection\_policies

re3data.org: UC San Diego Library Digital Collections; editing status 2021-10-08; re3data.org - Registry of Research Data Repositories. http://doi.org/10.17616/R3V05F last accessed: 2023-02-14

Regents of the University of California. (2013). *About Digital Collections at UC San Diego*. About Digital Collections | Library Digital Collections | UC San Diego Library. Retrieved February 13, 2023, from https://library.ucsd.edu/dc/p/about

UC San Diego Library. (2023). *UC San Diego Library Deposit Terms of Agreement*. UC San Diego Library deposit terms of agreement. Retrieved February 13, 2023, from https://library.ucsd.edu/research-and-collections/research-data/deposit-term-agree.html

University of California at San Diego. (2023). *Film Studies at UC San Diego*. Film studies. Retrieved February 13, 2023, from https://iah.ucsd.edu/academics/film-studies/index.html